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A Schools' panel for High Energy Efficiency Products**

Intelligent Energy – Europe (IEE)

Key action: Horizontal Key Actions

Technical Progress Report (PR)

Period covered: from 1 June, 2010 to 28 February, 2011
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Start date of the action 1 June, 2010 Duration: 36 months
End date of the action: 30 May, 2013

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1. Progress Report Summary

Objectives of the period

The SHEEP project aims to valorise the role of some key actors, who can create positive synergies, (i.e.: schools; the environmental/energy education system; commercial and industry associations) to strengthen the information to consumers on how to identify efficient appliances and why to prefer them and to enable salespeople, installers to be the best promoters of energy efficiency of products.

The objectives of the first period from 1 June, 2010 to 28 February, 2011 were:

- to collect information for carrying out the successive activities in the best way
- to strengthening the school capacity to support Sustainable Consumption and Production policies, Ecodesign, Energy Labelling and other related Directives and regulations.
- to start increasing the knowledge, motivations and relationships of market operators.
- to guarantee the wide dissemination of the project through the first dissemination tools.

Achieved results of the period

- Consolidation of the partnership and 2 project meetings
- Surveys preparation and submission.
- Involvement of new schools in the project areas. (See table 4 in appendices)
- Preparation of technical material for the lessons, including guidelines not foreseen in the project.
- Training courses for teachers,
- Teaching courses for students.
- Approval of the social marketing plan and different platforms.
- Training and social marketing plans in all partner countries.
- Contact with different stakeholders (see table 4 in appendices)
- Dissemination tools produced:
 - o project pamphlet (in all project languages + English)
 - o information pamphlet (in three project languages + English)
 - o web site (in all project languages + English)
 - o local dissemination activities, 4 National Events
 - o a working document on the dissemination plan.
 - o articles at local level

Identified problems and corrective actions taken in the period

2 have been the problems faced by the consortium.

The first problem was related to the tool to introduce the surveys online. The collected information was needed to compile the report on the survey results.

Due to the high quantity of questionnaires from families and schools (more than 5400 questionnaires) it was decided to get the surveys available online. The partnership agreed to use Survey Monkey, but this proved not to be right tool because it required a fee after a certain

number of submissions. Other issues were detecting using Google docs. The problem was solved using the free software Lime survey and now all the links to the questionnaires are available for all partners and also accessible through the project website.

The objective was to collect 5000 questionnaires from families, 50 from schools, 100 from stores/shops, 100 from installers, 50 from manufacturers, 75 from energy/environment/education agencies, 20 from policy makers; but in the end only 3900 questionnaires were collected from families, 41 from schools, 50 from stores/shops, 46 from installers, 10 from manufacturers, 41 from energy/environment/education agencies and 12 from policy makers.

A certain number of questionnaires was decided to be collected in a printed version in order to control and monitor the quality of the data provided via web services. It was also an strategy used to gain time while the surveys were developed online, Now some partners have to finish the uploading to the Lime survey tool. At the same time, all partners in all countries faced manufacturers and shops with the same problem: collecting data related to energy aspects which is not always public and not very interested in sharing information about energy aspects. The relationship and contact with Associations will be very helpful to collect extra questionnaires.

In any case, the problem was mainly solved but it took to the partners longer than expected to make available the necessary data and some of that info was not ready soon enough to be included in the report. After all, the stakeholders willing to complete the survey will have the support of the project partners.

The second problem was related to building the schools' capacities to undertake a proactive role for the EuP efficiency. The final project start date , after negotiation, have made that the foreseen period for the training courses for teachers (M1 to M7) coincided with both summer and Christmas holidays. This circumstance caused delay in the performing of training courses and the related deliverable D3.2 "Training courses for teachers: programmes schedules and contents" which will be finalised after the first round of training courses.

Nevertheless, the technical partners prepared the material for the training courses, 11 power point presentations and 11 extra documents (guidelines not foreseen in the project) to facilitate the training. Two courses were performed in Italy during this period for testing and improving the material. After that the material was ready and the partners translated it in their languages and adapted it to their local needs. This material is enclosed with the deliverables even if it will be updated after the first round of training courses will be finished. The final version is part of the Deliverable D3.2.

In Italy other new schools contacted are very interested in training activities. But courses for teachers have to be programmed at the beginning of the next school year for the whole duration of it (Autumn 2011). In Lombardy, a region not covered originally in the project, a training session is programmed for November 2011. So we will extend the training activity period (31/12/2011) to go over the project target.

In any case, D3.2 "Training courses for teachers: programmes, schedule and contents" will be ready and uploaded in the project website in July, after the first round of training courses for teachers had finished in June.

Main activities in the next period

The main activities foreseen for the next reporting period (months 10-18) are related to:

- Finalisation of the collection of surveys, online and printed versions.
- Production of a report on the surveys results (D2.1)
- Finalisation of the Compendium of tools and resources for training/teaching courses (D2.2) and continuous updating.
- Organisation of training courses for teachers for the next school year (Autumn 2011)
- Implementation of teaching courses for students and training courses for market actors.
- Organisation of the first internships-training on the job for students in collaboration with the market actors.
- Set up of the communication and marketing campaigns: schools toward families, students toward consumers, technical experts toward manufacturers and sales personnes toward consumers.
- Organisation of the working groups of EuP market actors.
- Implementation of further dissemination activities.

2. Consortium management in the period

The main activities and results of the consortium management (WP1) in the first reporting period were:

- Organising of a Kick off (Vicenza, Italy) and 1 mid-term meeting (Arad, Romania)
- Creating a strong communication flow among the partners
- Validate the project deliverables
- Producing a technical report
- Supervising on the preparation of the administrative materials by each project partner

The coordinator directly managed the partnership and the relationships with the European Commission. The coordinator, verified that all partners were working following the planned programme and assigned responsibilities and roles.

The project meetings were very helpful. The kick off meeting -MM1- held in Vicenza (Italy) on June 3 and 4, 2010 at the presence of the EU Project Officer Mr. Christophe Coudun, was necessary to clarify the role of the partners and the administrative guidelines. It was also important to work in groups and get organized with the first project activities (survey tools and training organisation).

The Management Meeting n. 2 -MM2- held in Arad (Romania) on December 15, 2010 was more 'technical' and was focused on the finalization of the surveys and technical related issues, on the definition of a training plan for teachers, on the contents on training courses, on the finalization of the social marketing plan and on the coordination of dissemination activities and tools.

The Coordinator used the opportunity of having the presence of the whole partnership to inform them not only in Technical issues related to this technical report, but also in financial issues on the road to the Financial report (Interim report) due in month 19, in order to make sure that all administrative tasks had been well understood. The result was successful, some steps had to be explained in detail. It was clear than a further explanation will be necessary in the next project meetings in Greece and Vicenza.

The project coordinator in SHEEP project is the Principal of ITIS ROSSI Institute. There was a Principal change in the school, and consequently in the project. Mr. Lorenzo Gaggino is now the new Principal – and Project Coordinator - replacing Mr. Gianni Zen. This change was formally informed at that time to EACI by ITIS ROSSI.

Participant	Description of work
1	<p>Organisation of the kick off meeting -MM1- (Vicenza, 3-4 June, 2010) - MINUTES</p> <p>Preparation of invitations and agenda. Logistical organisation and preparation of materials.</p> <p>Contacts with press and local TVs.</p> <p>Giving information to all the partners sending documents and material about the project management.</p> <p>Contacts with EU founded projects such as "EGS", Prometheus, Euro top-ten.</p> <p>Internal meetings and briefing with teachers.</p> <p>Support to the organisation of MM2 (Arad, 15 December, 2011)</p> <p>Participation in MM2.</p> <p>Reporting to the European Commission about the period and production of technical report.</p>
2-19	<p>Participation and preparation of material for Management Meetings</p> <p>MM1 in Vicenza, Italy (03/06/10 – 04/06/10)</p> <p>MM2 in Arad, Romania (15/12/10)</p> <p>Regional management meetings to coordinate the German and Romanian activities.</p> <p>Management and communication to coordinate the Italian, Bulgarian and Greek activities via phone, skype and e-mails.</p> <p>Day by day follow up of the administrative issues related to the project</p> <p>Providing the coordinator with material for reporting.</p>
3	<p>Support to ROSSI in the organisation of the Kick off meeting and preparation of contents of MM.</p> <p>Technical advising for the preparation of technical report.</p>
6-7	<p>Organisation of MM2 in Arad, Romania</p>

3. Progress of work plan in the period

Progress on work packages against initial objectives

WP2 – Surveys and Strategy

Participant	Description of work	Major Deviations / Corrections
1	<p>Contribution to the preparation of surveys</p> <p>Collection of surveys to students and families (100 surveys collected from families)</p> <p>Initial elaboration of the results of the surveys collected and update of info on school web site.</p> <p>Identification and communication with possible participants in the survey for local and regional policy makers.</p> <p>Internal briefing with teachers on the surveys.</p> <p>Contact with schools involved in the survey.</p> <p>2 questionnaires form installers</p> <p>From policy makers were collected 4 questionnaires</p>	<p>We are going to collect an extra share of questionnaires to provide further information for the elaboration of the strategies. From November to January the activities of ROSSI and Piovone were interrupted because of flood which affected the Veneto Region and Vicenza in particular. The ITIS Rossi was a refuge for flood victims.</p>
2	<p>Collection of surveys from students and families (50 surveys collected)</p>	<p>We are going to collect an extra share of questionnaires to provide further information for the elaboration of the strategies.</p>

3	<p>Sogesca together with UVVG proposed an English version of questionnaires which were read and commented upon by all partners.</p> <p>Translation of the questionnaires in Italian. Questionnaires in Italian available online.</p> <p>Contact and filling in the survey form market actors in Italy: Chambers of Commerce, National, Regional and Local Associations, Energy and Education Agencies (4 questionnaires), installers (3 questionnaires), manufacturers, shops (5 questionnaires) and other involved schools (8 questionnaires) and their students and families. Identification and contact of additional schools: eight schools where contacted, and 1200 surveys were collected from students and parents, from 400 families.</p> <p>Support to UVVG for defining energy efficiency criteria for project targets.</p>	<p>We encountered some difficulties in obtaining the questionnaires from shops, manufacturers and installers, so we decided to contact Associations and Chambers of Commerce to get to the actors through them.</p>
4	<p>We receive and sent questionnaires to schools in our district and to educational and environmental agencies.</p> <p>We have been working for the D2.2 Compendium of tools and resources for training/teaching courses.</p>	<p>Collection of questionnaires from Energy agencies will be finalised in the next month.</p>
5	<p>Tips on sharing the results online.</p> <p>Advice on suitable software for surveys.</p>	<p>The partnership encountered some difficulties in sharing the questionnaires, so we decided to collaborate giving advices on sharing materials on line and on software for surveys</p>
6	<p>UVVG together with Sogesca proposed an English version of questionnaires which were read and commented upon by all partners. After finalizing the English version, all questionnaires were sent to the other partners in order to be translated in their own languages.</p> <p>We identified and contacted the target group in Romania in order to fill in the questionnaires.</p> <p>After trying unsuccessfully monkey survey and google.docs, we uploaded the English version of the questionnaires on lime survey and sent the links to all partners.</p> <p>We are at the point where we collect the results from all partners in order to produce the report on the survey results. (D2.1).</p> <p><i>Decision taken regarding the performance for considering an EuP efficient.</i></p> <p><i>From the technical point of view, the project considers efficient the product for which exists an energy classification and:</i></p> <ul style="list-style-type: none"> - <i>It is at least class A+, where the appliance classification arrives at A+++.</i> This motivation is for new labels and performances. - <i>It is the highest class, where the appliance's classification arrives at A.</i> This motivation is for labels existing for some years. 	<p>There was a delay due to the late availability of online surveys.</p> <p>The problem that occurred was introducing the questionnaires online using Survey Monkey and google docs, which proved not to be the right tool for a large amount of online surveys as it required a fee after a certain number of submissions.</p> <p>The problem was solved using the free software Lime survey, now the links are available for all partners and also in the project website.</p>
7	<p>We contribute to the survey organisation.</p> <p>We identified the schools which will fill in the surveys: "Elena Ghiba Birta" National College Arad, No 1 Private High school Arad, Pedagogical High school "Dimitrie Tichindeal" Arad, " Mihai Viteazul" High school Ineu.</p> <p>We visited and called by phone the selected schools for filling in the questionnaires; We delivered the surveys to the school headmaster; We sent the compiled questionnaires to the reporting leader UVVG.</p>	<p>We encountered some difficulties in receiving feedback from schools; So we decided to leave them a few days to fill in the surveys.</p>
8	<p>We worked together with the other Romanian partners and gave our</p>	<p>-</p>

	<p>input to the questionnaires. After finalizing the English version, we translated the questionnaires in Romanian language. We identified and contacted the schools, families and manufacturers in Romania in order to fill in the questionnaires. In Romania, we decided on a printed version of the family questionnaires as it was the best way for us to apply the questionnaires.</p>	
9	<p>We compose the questionnaire for the energy/environment/education agencies and also for the national and regional policy makers and applied them to the target groups – 5 national and regional policy makers representatives and 14 representatives of the energy/environment/education agencies . Then we gave the compiled questionnaire to the reporting leader – UVVG.</p>	<p>We encountered some difficulties in finding the desired number of national and regional policy makers in the energy field. So we decided to expand the search to all the national and regional policy makers in the environmental field.</p>
10	<p>Translation of surveys in Bulgarian language. Support of CCIV in questionnaires collection. Research of the Bulgarian and EU normative acts concerning EuP</p>	-
11	<p>Survey for main actors in Bulgaria Gathering information about energy using products and their performance according EU directives Survey of directives of EU about Energy using Products (EuP)</p>	-
12	<p>Choosing the schools; visits/ phone calls to the schools; Organisation of surveys in 6 schools; Translation of the questionnaires in Bulgarian; Collection of adequate information from 600 students and their families; Summary of the results; Purchase of textbooks relevant to future training courses.</p>	<p>We encountered some difficulties in collecting the questionnaires in time; some of the information was missing so we decided to spend more time to finally have adequate information;</p>
13	<p>Regarding this WP, the activities were divided between the partners from Bulgaria as follows: 1) CCIV and PMET have shared the surveys for the schools. PMET has interviewed 6 schools while CCIV has interviewed 4 schools in the region of Vratsa. 2) CCIV has identified, interviewed and collected questionnaires from 20 shops and 20 installers. 3) 12 Bulgarian manufacturers were identified by CCIV and questionnaires were sent to them - the response was 1 returned questionnaire. 4) CCIV and PMET have shared the surveys for the families. PMET has interviewed 600 families while CCIV has interviewed 400 families.</p>	<p>We encountered some difficulties in collecting the questionnaires from the manufacturers. Even after we called them the response rate was one questionnaire. So we decided to ask ECQ for help and we will continue with our efforts in order to collect more responses.</p>
14	<p>Z21 coordinated the German activities. FOSBOS: Surveys discussed, surveys for students and families translated and on website of FOSBOS https://spreadsheets.google.com/viewform?authkey=CMbl-o8D&formkey=dDhQUlnRVVMVzNUUmYybE1XU0x1QkE6MQ#gid=0 Computer science teachers will inform and instruct students how to fill in. GG Gymnasium Gröbenzell will as well instruct students in the computer science lessons on how to fill in the surveys.</p>	<p>The difficulties we knew about from the start of the project are due to a change in the Bavarian school system (especially changes in secondary schools): This school year to parallel school age-groups have their A-level exams and so teachers suffer from a lack of time. So we are a bit delayed with our schedule. The next school year this</p>

		problem is solved so we hope to catch up.
15	Gymnasium Gröbenzell will as well instruct students in the computer science lessons on how to fill in the surveys.	We are a bit delayed with our schedule due to a change in the Bavarian school system (especially changes in secondary schools). The next school year this problem is solved so we hope to catch up.
16	Participation at the MM1 and MM2 to the discussions for the preparation of the surveys Surveys discussed, surveys for students and families translated and on website of FOSBOS https://spreadsheets.google.com/viewform?authkey=CMbl-o8D&formkey=dDhQUlnRVVMVzNUUmYybE1XU0x1QkE6MQ#gid=0 Computer science teachers will inform and instruct students how to fill in.	We encountered some difficulties in handing out the surveys. About 300 surveys were carried out by the end of February, about 800 – 1000 are expected by end of March.
17	The activities carried out concerned: <ul style="list-style-type: none"> ▪ Commenting on the survey questionnaires (7 in total) prepared for the various target groups ▪ Translation of the questionnaires into Greek ▪ Identification of possible participants in the various surveys foreseen – identification and communication with all possible participants in the survey for Energy / environment / education agencies as well as for national & regional policy makers ▪ Collection of questionnaires from the above 2 categories ▪ Coordination of the activities in the national level for Greece. Collection of the foreseen number of questionnaires on each category.	We are working on the translation of the online survey in Greek language to finalising the uploading for enabling the automatic analysis of the results achieved.
18	Diffusion of questionnaires among chambers member <ul style="list-style-type: none"> • Diffusion of 3 different types of questionnaires, prepared by CRES among EOAEN's network (18 chamber of commerce) • Telephone instructions to the staff of chambers • 23 questionnaires collected till now. 	We encountered some difficulties in collection of questionnaires due to the large number of people involved in every chamber, so we decided to gain a direct contact with entrepreneurs
19	Collection of questionnaires received from schools and families	We are uploading the received questionnaires.

WP3 – Strengthening the schools' skills

Participant	Description of work	Major Deviations / Corrections
1	Organization of the internal training activities (participation of 15 of teachers from ROSSI) Support in the preparation of the training material. Contribution to the preparation of the social marketing campaign in ITIS ROSSI. Organisation of further training activities. Cooperation in the organisation of training activities in other schools.	From November to January the activities of ROSSI and Piovene were interrupted because of flood which affected the Veneto Region and Vicenza in particular. The ITIS Rossi was a refuge for flood victims.

2	<p>Contribution to the organisation of the internal training. 9 teachers from the Piovene school participated in the training course.</p>	<p>From November to January the activities of ROSSI and Piovene were interrupted because of flood which affected the Veneto Region and Vicenza in particular.</p>
3	<p>As a technical partner, Sogesca elaborate part of the training material: Slides and some pages of background material as decided in the MM2. The topics prepared by Sogesca were:</p> <ul style="list-style-type: none"> • The Energy and Eco labelling Directives - Regulations and standard (the Carbon footprint included) • The Product Groups requirements for domestic Energy Using Products. • The actual market of the Efficient EuP and future scenarios. • Benefits of buying high efficiency energy using products-EuP- (economic and environmental) <p>After testing the material in the first training courses (ITIS Rossi and ITC Piovene), we prepare the revisions for the material:</p> <ul style="list-style-type: none"> • The Eco-design Directive and its work programme • Introduction to the SCP policies • Life Cycle Analysis • Recognition of Eco labels and energy labels and of their meanings <p>Translation of the material for teaching courses in Italian. Preparation of extra training material (4 guidelines related with the topics developed by Sogesca) to facilitate training and teaching courses. Coordination and training lessons for the Italian training courses. The training courses were concluded for ITIS Rossi and ITC Piovene. Other courses started this months but they are not concluded yet: - Commercial Institute "De Amicis" organised the course in the "Rovigo" Province: other two schools are participating - Technical Institute "Severi" organised the course in the "Padova" Province: other 5 schools gave their adhesion - Commercial Institute "Einaudi" organised the course in the "Bassano" area (North East of the Vicenza Province) and two additional schools gave their adhesion. By April we should conclude this first training round with about 9 additional schools trained (3 schools organising + 2 schools each one participating). We are organising training courses in other schools interested in the project for the next school year (autumn 2011). Supporting of the WP leader on technical and organisational issues. Contribution in the preparation of the "Training and teaching plans for Training courses for Teachers and Teaching courses for Students" questionnaire. Compilation and elaboration of contents from Italy for D3.1 and D3.2. Support to Nova in the elaboration of D3.3.</p>	<p>In Italy we have contacted other schools and they are very interested in training activities. The problem is that in Italy training courses for teachers are programmed at the beginning of the school year for the whole duration of it. So we will extend the training activity period (31/12/2011) to go over the project target in Italy.</p>
4	<p>Activities are not foreseen for this partner in this specific WP.</p>	<p>-</p>
5	<p>As task leader of the organisation of the social marketing plan, we gave technical input to TUGAB for the elaboration of D3.1. Translation of materials in English and Italian. We prepared a guideline for teachers and students on how to use existing web 2.0 platforms like facebook, youtube, twitter, etc. Supporting partners on implementation of this platforms for the SHEEP project.</p>	<p>We had some delay with the social marketing platform due to the language of the platform. We therefore decided to develop the platform "novanetwork" in English</p>

	Development of the “Novanetwork” platform in English as a request for reaching a larger public. Now the platform is been adapted for the SHEEP contents, this is part of the deliverable 3.4 current ongoing. Preparation of D3.3 Social marketing plan for pupils, English version.	language and also using the most popular platforms of social community with the aim of reaching as many people as possible.
6	After receiving the training material from the responsible partners, we prepared, translated and adapted it to our needs. Together with the other Romanian partners, we contacted the target group and offered information on the schedule and contents of the training courses. We also agreed on the planning of the modules. Implementation of the facebook fanpage as part of the social marketing plan.	Romanian courses will be performed in the month of March.
7	We selected the participants from our school (CEA) and colleagues from other 3 schools; We announced the training program and the schedule.	-
8	After receiving the training material from the responsible partners, we prepared, translated and adapted it to our needs. Together with the other Romanian partners, we contacted the target group and offered information on the schedule and contents of the training courses. We also agreed on a planning of the modules.	-
9	We prepare 2 of the presentations for the teacher’s training – “Guidelines for Reducing Energy Consumption” and “Recognition of energy labels and their meanings” first in English and then we translate them in Romanian in order to be used in the training for Romanian teachers. We have been working to the teaching plan and programme. The teachers have been already contacted and the training groups and locations are already known.	Romanian courses will be performed in the month of March.
10	Translation of presentations for the training of the teachers Support in the preparation and revision of the social marketing plan Revision of the presentation about Ecodesign Revision of the presentation about SCP	Bulgarian training courses for teachers have started in November 2010 and will be finished in March 2011.
11	Preparation of Social marketing plan Preparation of presentation about Ecodesign Preparation of presentation about SCP Translation of presentations for teachers training	-
12	Planning the teacher training courses; Organisation of the teacher training courses for November 2010 and March 2011; Translation of the teaching materials/ presentations; Participation of PMET’s personnel in the teacher training courses;	Bulgarian training courses for teachers will be finished in March.
13	Activities are not foreseen for this partner in this specific WP.	-
14	Adoption of training courses for the German teachers in progress. Preparation of the training material “Communication toward families”. Lessons for students are in progress, training has already started with more general topics to introduce the project: Climate conference (GG) 07/07/10, Lessons Climate + Energy (GG): 21/02/11, 24/02/11. Some topics have to be handled in lessons but a holistic view on energy efficiency is not foreseen according to the curriculum but is foreseen within the project. For Gymnasium Gröbenzell: preparation of “ready to use” lessons for teachers that have to fill cancellations of classes without being specialists. FOSBOS: students will receive the training in the FPA-day (a practical day) in June. Implementation of the facebook fanpage as part of the social	In Germany some teachers are well aware of climate needs, energy efficiency. Their needs have to be respected.

	marketing plan.	
15	<p>Adoption of training courses for the German teachers in progress. Lessons for students are in progress, training has already started with more general topics to introduce the project: Climate conference 07/07/10</p> <p>Some topics have to be handled in lessons but a holistic view on energy efficiency is not foreseen according to the curriculum but is foreseen within the project.</p> <p>Preparation of “ready to use” lessons for teachers that have to fill cancellations of classes without being specialists</p> <p>Establishing special courses (P-Seminare) about marketing campaigns (see WP 5)</p>	<p>In Germany some teachers are well aware of climate needs, energy efficiency. Their needs have to be respected.</p> <p>Again a lack of time to provide project days as the school system changed in Bavaria and students lack of time (especially free time). But on the other hand a lot of lessons are not held (not enough teachers, illness etc.) by the subject teacher, so the aim is to provide teachers with ready to use lessons to fill cancellations of classes.</p>
16	<p>Training of the teachers – how it can be done 03/06/2010 in Vicenza</p> <p>Training of teachers – Meeting with architects who offer a program called “climate detectives” where waste of energy is analysed at schools.</p> <p>Training of teachers – At Viscardi Gymnasium teachers were sensitized with respect to climate and saving energy</p> <p>Contact with Berufsschule FFB for workshops and training of teachers.</p> <p>FOSBOS: students will receive the training in the FPA-day (a practical day) in June.</p> <p>Adoption of training courses for the German teachers in progress.</p>	<p>Adoption of training courses for the German teachers programmed by June.</p>
17	<p>The activities carried out concerned:</p> <p>Task 3.2 leader (Organisation of the training programmes and contents for the teachers)</p> <p>Contribution in the preparation of the “Training and teaching plans for Training courses for Teachers and Teaching courses for Students” questionnaire.</p> <p>Preparation of the LCA and LCC modules (PPT files)</p> <p>Coordination of the preparation and delivery of the modules for the Training courses for Teachers by all involved partners.</p> <p>Preparation of additional informative materials for the modules undertaken (according to the 2nd partners meeting’s decisions)</p> <p>Translation of the training materials to be used for the training course for teachers in Greece.</p> <p>Preparation of an exemplary final test template to test the knowledge acquired by the teachers after following the relevant training courses</p> <p>Communication with NOVA for preparing the social marketing campaign.</p> <p>Training courses started on February.</p>	<p>Training courses for teacher programmed by April.</p> <p>The training courses for teachers have not finished in most of the countries, as we had to wait for the pilots that have been agreed to be carried out in Italy (for testing of the training materials purposes). D3.2 (Training courses for teachers: programmes and contents) will be ready and uploaded to the website after the first round of training courses finished in June.</p>
18	Activities are not foreseen for this partner in this specific WP.	-
19	<p>Contribution in the collection of the teaching plans for training courses of teachers and teaching courses for students questionnaires</p> <p>Participation in the preparation of the training courses for teachers</p> <p>Identification of other schools and place for the teaching courses</p>	<p>Training courses for teacher programmed by April.</p>

WP4 – Teaching and training activities for other target groups

Participant	Description of work	Major Deviations / Corrections
1	Initial contacts for internships Providing information for planning the teaching activities and internships through the questionnaire. Organisation of the training courses for students for the next school year (Autumn 2011).	
2	Providing information for planning the teaching activities and internships through the questionnaire.	
3	Initial contacts for training courses. Shops are not very interested on courses because: big distribution already have their courses on Energy labelling and Ecodesign; small shops are not interested in training activities. Nevertheless, Chambers of Commerce and Associations are very interested in training courses for their associates and personnel and some courses are going to be organised in the next period for them. Supporting Italian schools in the identification of future internships. Italian inputs for teaching and internships plan. Contribution to CRES for D4.1 with the elaboration of the information for Italy.	We are encountering difficulties involving market operators on training courses. We are looking for cooperation of associations. The big distribution companies' association (AIRES Italia) is not so interested. We are involving local commerce associations to reach small shops.
4-5	Activities are not foreseen for this partner in this specific WP.	
6	Initial contacts for training and teaching courses	
7	Initial contacts for training and teaching courses	
8	Initial contacts for training and teaching courses	
9	Training material were prepared according with project requirements. Teaching and training courses will start in March 2011.	
10	Support in the identification of potential stakeholders interested to participate in the project – VET centers, policy makers, organizations in the field of environment protection, consumers' organisations	
11	Initial contacts for training and teaching courses	
12	Organisation of the teaching courses for 400 students of PMET; Planning of teaching courses for students at 5 other schools in the region; Finding the participants for the future training courses.	-
13	Regarding this WP CCIV has identified Chambers of Commerce as well as associations and market actors who would be interested to participate in the training courses. This process of identification is based on the collected surveys as well as to relations of CCIV with other Chambers of Commerce and organizations.	
14	Currently we started to contact the target groups for the training. Lessons for students are in progress, teaching has already started with more general topics to introduce the project etc.	We encountered difficulties to find manufacturers in Germany. There is a shift in the market of appliances from retailers to warehouses.
15	Currently we started to contact the target groups for the training. Lessons for students are in progress, training has already started with more general topics to introduce the project etc.	-
16	Test classes: Teaching courses for students throughout Oct 2010 – Feb	-

	2011 (4 classes, 80 students), about 8 hours per class. The test runs gave good indication about which parts of the training programme can be easily implemented into computer science classes. In the National event the spreadsheets developed by students help to debate the sense of buying energy efficient products.	
17	Coordination of the general activities as leaders of the WP4. Collection of information for planning the teaching activities and internships through the "Training and teaching plans for Training courses for Teachers and Teaching courses for Students" questionnaire. Start up of the organisation of the training courses for market operators (preparation of contents, training programmes, scheduling) Investigation of possible participants for the training courses for market operators. Production of D4.1 "Teaching courses and internship plans"	
18	Initial contacts for training courses	
19	Contribution in the collection of questionnaires for planning the teaching activities and internships for students. Check through questionnaires received the possible dates of courses for students and internships.	

WP5 – Information and marketing campaigns

Participant	Description of work	Major Deviations / Corrections
1-2-4-6-7-8-9-10-11-12-13-16-17	Activities non started yet	-
3	Initial contacts with Chambers of commerce and associations for the development for the communication campaigns towards manufacturers. Inputs for the questionnaires on WP2 for integrating the needs of WP5. Initial contacts with some big shops such as COOP Adriatica, Despar, Unicomm, COMET to participate in marketing campaign. At this moment COOP give informally its adhesion.	-
5	Support to the partners for the implementation of the social marketing platforms for the information and marketing campaigns. Investigation and development of a guideline for the partners for the communication of pupils toward families.	-
14	Some ideas developed and events or fairs discussed and organisation teams contacted. Ideas for special courses (P-Seminar) are developed, students are invited to develop a marketing campaign for Germany	-
15	Some ideas developed and events or fairs discussed and organisation teams contacted. Ideas for special courses (P-Seminar) are developed, students are invited to develop a marketing campaign for Germany Simone Heublein: Developing strategies for social marketing of energy efficient products. Different actions in school building (confusing messages, designing the facilities). Producing a funny but also thoughtful film about saving energy, which will be shown in school assembly hall. Competition with lottery for all pupils at GG.	-

WP6 – Communication & Dissemination

Participant	Description of work	Major Deviations / Corrections
1	<p>Participation at the National workshop organised by Piovene, on 28/01/2011</p> <p>Presentation for the National workshop organised by Piovene.</p> <p>Invitations of schools to the national workshop.</p> <p>Contacts with other projects and possible future partners.</p> <p>Internal communication to teachers and students.</p> <p>Signed of a Cooperation agreement with EGS as foreseen in their project for collaborating with the dissemination of their results.</p>	-
2	<p>Organisation of the first National Event with the support of Sogesca on 28/01/2011 at the ITC Piovene school. Pictures and presentations available at Piovene homepages.</p> <p>Participation of ca. 40 people including students, policy makers, teachers, associations, Chambers of commerce, Invitations of schools, parents, students to the workshop.</p>	-
3	<p>Design and development of the project pamphlet (D6.1) in English.</p> <p>Translation of the project pamphlet (D6.1) in Italian.</p> <p>Support to COMSAN for the development and design of the information pamphlet (D6.2).</p> <p>Translation of the information pamphlet (D6.2) in English.</p> <p>Support to ITC PIOVENE in the organisation of the National Event.</p> <p>Presentation for the regional workshop organised by Piovene.</p> <p>Communication toward EU countries: collaboration with EGS project network</p> <p>Development of contents for the International cooperation agreements.</p> <p>Identification of possible stakeholders interesting for the cooperation agreements like some members of the Enterprise Europe Network (Unioncamere del Veneto).</p> <p>Newspaper articles in the local newspaper about project progress.</p>	-
4	<p>Printing the project's pamphlet (D6.1) in English and Italian.</p> <p>Development of the information pamphlet for consumers (D6.2) for promoting eco-design and European Ecolabel with the technical support of Sogesca.</p> <p>Printing the information pamphlet (D6.2) in English and Italian.</p> <p>Translation of the contents for the website in Italian.</p>	-
5	<p>Contacts with other projects and possible future partners.</p> <p>Communication toward EU countries: collaborating with other partners we are mainly constructing a national study day in London to involve schools in the region. We plan to introduce at least one workshop.</p>	-
6	<p>Romanian project pamphlet published on the website and the facebook page.</p> <p>We offered scientific support in organizing the First National Event on the 26th of November 2010 at Expo Arad International.</p> <p>The first presentation on the agenda introduced the project to all participants. During the event, numerous presentations on energy efficiency and a workshop made the participants aware of its importance.</p> <p>The press conference that we organized resulted in a video which could be watched on the local TV Channels and it was also posted on our Facebook page.</p> <p>The written press was also interested in our event and published an article in the local newspapers.</p> <p>We created an Romanian account for the project on Facebook which is regularly updated with the most recent activities (APlusPlus- Scoala-Educatie- Produse eficiente energetic)</p>	-

7	At the beginning of the project we informed our pupils and their families and also the schools where we delivered the surveys about the objectives of this project. The launch of the project has been announced by a press release. Students and teachers use the facebook platform. We have organized the first national event in the same time with Eco Environment Fair (November 2010).	-
8	We participated in the First National Event on the 26 th of November 2010. Our presentation "Educational Issues regarding Energy Efficiency" referred to the activities that could be done in schools in order to make the school communities aware of the importance of energy efficiency. Translation of the project pamphlet in Romanian. We helped in creating an account for the project on Facebook which is regularly updated with the most recent activities.	-
9	We organised the first national event on 26 th of November 2010 where we invited representatives of all target groups – students, teachers, representatives of the policy makers, energy/environment/education agencies, chambers of commerce and associations, market operators. The event took place in the conference room of Expo Arad International. We have had 95 participants from all the targeted groups. The event consisted from 2 parts – in the first part there were the presentations about the energy efficiency, European legislation about the energy efficiency, the Energy label and Eco – label and in the 2 nd part we had workshops for the students about the energy efficiency. The national event was promoted by a press release, we have had representatives of the media present and they wrote articles in the local press about the event – Observator, Glasul Aradului and Info TV. In order to evaluate the impact of the event on the participants, we applied 2 sets of questionnaires – one for rating the event and one for the impact.	-
10	Preparation of the project pamphlet – formatting and translation. Publication of information for the project on company web-site.	
11	Scientific support for Bulgarian events. Inputs for Bulgarian project pamphlet together with PMET	-
12	Together with TUGAB we prepare the Bulgarian version of the Project Pamphlet; Translation of the Information Pamphlet; Newspaper articles in the local newspaper about project launch and progress; Face book account concerning the activities of the project; Regular messages/info on energy efficiency on the school information board;	-
13	CCIV has organized the first national event in Bulgaria on 05.11.2010. The event attracted more than 70 participants from companies, associations and schools. Bulgarian Member of the European Parliament (expert in energy field) was participating in the event. Students from one of the local schools presented their idea about "Green entrepreneurs".	-
14	Presentation of logo (press conference) in Germany, invitation of stakeholders 05/07/10, 20/09/10 Coordination for the production of the Project leaflet in German language Presentation Rollup for events and fairs developed and printed (in German language) Corporate Design for project proposed National Conference with about 100 participants (students, teachers, stakeholders, politicians, mayor of the District) 26/11/10 Facebook Fan page and Friend page started 02/12/10 Dissemination activities: teachers' meeting, newsletter to parents Contacts with other projects and possible future partners Contact with EGS school Viscardi Gymnasium Contact with Gymnasium Puchheim	Difficulties regarding the website had to be solved: <ul style="list-style-type: none"> • implementation of 6 languages was a problem but could be solved • maintenance of website is time consuming (6 languages) • change of IEE logo was a major problem

	<p>Contact with Gymnasium Obertraubling</p> <p>Presentations of project: Stakeholders at association's conference in Fürstenfeldbruck July, 2010 (30 participants)</p> <p>Workshop at EGS International Conference in Stralsund in October, 2010 (30 participants) and information stand (leaflets, rollup)</p> <p>Workshop at annual conference of Bavarian Solar Initiatives in Starnberg on "social media" and hand out of leaflets 29/01/11</p> <p>Presentation at the "Students Academy" in Tutzing 23/11/10</p> <p>Website: 1st launch of Website in September 2010 for testing, 2nd launch (new design) in February with new IEE logo in 6 languages</p> <p>basic information available</p>	as the design had to be changed due to a new blue of the logo
15	<p>Development of logo for the project</p> <p>Presentation of the project at teachers` conference at Gymnasium Gröbenzell, 14/09/2011</p> <p>Presentation of the project to pupils of the P-seminar (S. Heublein) 23/09/2010</p> <p>Presentation of the project at GUPP-award ceremony at Viscardi-Gymnasium 04/02/2011</p> <p>Contact to head of school (Viscardi-Gymnasium): Mr. Zellmayer</p> <p>Kontakt to head of school (Max-Born-Gymnasium): Mr. Christoph</p> <p>Presentation of logo (press conference) in Germany, invitation of stakeholders, 05/07/10, 20/09/10</p> <p>Project leaflet in German language</p> <p>National Conference with about 100 participants (students, teachers, stakeholders, politicians, mayor of the District) 26/11/10</p> <p>Facebook Fan page and Friend page started 02/12/10</p> <p>Dissemination activities: teachers' meeting, newsletter to parents</p> <p>Production of D6.4 Dissemination plan- draft version, working document.</p>	
16	<p>Presentation of logo (press conference) in Germany, invitation of stakeholders, 05/07/10, 20/09/10</p> <p>Project leaflet in German language</p> <p>National Conference with about 100 participants (students, teachers, stakeholders, politicians, mayor of the District)</p> <p>Berufsschule Fürstenfeldbruck also attended the event with about 30 students – contacts for further cooperation were established, 26/11/10</p> <p>Facebook Fan page and Friend page started 02/12/10 (administrative activities, promotion of the project)</p> <p>Dissemination activities (Project placed on FOSBOS homepage)</p> <p>teachers' meeting</p> <p>Contacts with other projects and possible future partners</p>	
17	<p>The activities carried out concerned:</p> <ul style="list-style-type: none"> ▪ Inputs to the preparation of the project pamphlet ▪ Translation of the project pamphlet into Greek ▪ Printing of the project pamphlet (Greek) ▪ Mailing of the Greek project pamphlet in a number of recipients ▪ Contribution to the preparation of the information pamphlet ▪ Translation of the information pamphlet into Greek ▪ Contacts with other projects (e.g. EYEManager and AIRE) and possible future partners (especially technical vocational high-schools, through the existing contacts with the Environmental Education office for secondary level education of East Attiki). 	1 st national event in Greece will be organised together with MM3 at May-June 2011 instead in M6 (November 2010) due to internal requirements from the Ministry of Environment, Energy & Climate Change that is the "supervisor" of CRES), in order to avoid too much trips from Athens and vice versa.
18	Presentation of SHEEP project during the 27th assembly o EOAEN in Volos.	

	<p>In the assembly more than 50 persons were attended, included presidents of Chamber of Commerce, members of the Greek Parliament, and representatives from the local and regional authorities of Magnesia (see http://www.thisisvolos.gr/home/4382-EOAEN.html)</p> <p>Articles, news letters and appearances in web sites and portals. Preparation of a news letter which was complicated in several electronic media as follows: From the site of the chamber of commerce of Magnesia - Greece http://www.c-magnesia.gr/index.php?option=com_content&view=article&id=2988%3A2010-09-21-10-25-54&catid=18%3A2008-09-04-07-32-51&Itemid=26&lang=en</p> <p>The site of the Handicrafts chamber of Pireaus http://www.bep.gr/index.php?option=com_content&task=view&id=4729&Itemid=194</p> <p>The site of the Chamber of Rethymnon - Crete http://www.eber.gr/forum/viewtopic.php?t=7005</p> <p>In the newspaper "Naftemporiki" which is the biggest financial newspaper of Greece http://www.naftemporiki.gr/news/pstory.asp?id=1868019</p> <p>In the site of Cyclades Chamber of Commerce http://www.e-kyklades.gr/articles/article.jsp?context=103&categoryid=1002&articleid=16143</p> <p>In the site of the Chamber of Samos http://www.samoscci.gr/default.aspx?pid=16&artID=586</p> <p>Presentation of SHEEP project during the last meeting of Promotion 3E project in Lyon</p> <p>Presentation and discussion of the project flyers during the last meeting of Promotion 3E partners in Lyon</p>	
19	We informed parents, teachers and installers about the project and its objectives	The first national event was postponed and it will take place in Greece in June 2011. EPAL will participate with one or two representatives.

WP7 – IEE Dissemination Activities

Participant	Description of work	Major Deviations / Corrections
1	Preparation of documents required by EACI – factsheets, articles, slides	
3	Technical advising for project pamphlet slides for EACI Submission of abstract for EEDAL 2011 - 6th International Conference on Energy Efficiency in Domestic Appliances and Lighting	

Deviations from the project work plan

As explained below the main deviation was related to the fact that the schools had holidays (Summer and Christmas) during the period for the training courses for teachers (M1 to M7) due to the final start date of the project. An unexpected situation was the flood that affected Veneto Region in Italy. ITIS Rossi, where test courses had to be performed, was a refuge for flood victims

Although this situations, the courses were finished in January allowing the partners to test the training material.

Training courses for teachers are ongoing or planned for all partners countries, finishing in June for schools partners, and in Autumn 2011 for some others schools interested in SHEEP project activities. This circumstance caused delay in the performing of the related deliverable D3.2 "Training courses for teachers: programmes schedules and contents" which will be finalised after the first round of training courses. The training material produced is sent in the CD room with the printed report.

Another situation was related to the tool to introduce the surveys online. As explained the problem was solved using the free software Lime survey and now all the links to the questionnaires are available for all partners and also accessible through the project website. This means that the Deliverable related, D2.1 will be subject to a delay and will be uploaded in the website.

The novanetwork platform, part of D3.4 is been adapted to the needs of the projects. Another platform for the social marketing is Facebook, where 5 pages in 5 languages are already implemented.

The project websites has been a challenge due to the high quantity of languages (6 languages), the implementation of Facebook pages and the quantity of information to manage and partners involved. The change of IEE logo was a major problem as the design had to be changed due to a new blue of the logo. All this problems were solved and the website www.aplusplus.eu is continuously updated.

The dissemination plan and the reports for national workshops, have suffered a delay due to structural problems and management issues at regional level in Z21, the partner in charge. Nevertheless, a draft – working document - of D6.4 is sent in the CD room with the printed report. D6.9 will be finished and uploaded to the web site in the next period.

Regarding futures activities, WP4- training activities for other target groups- a lack of interests was detected after the compilation of surveys from shops/stores. In big stores, the training is internal and centralised by their own personnel, in small shops, they have no time or really not interested in training courses. A new strategy is been set up, involving online shops and the activities of WP5 marketing campaigns. This strategy is under discussion with the partnership and will be set up in the next period.

Progress regarding deliverables

Here is a table with the assessment of the deliverables listed in Annex I of the grant agreement.

Del. N°	Lead Partner	Deliverable name	Month of planned completion	Month of completion	Uploaded at website?	Deviations (if any)
D2.1	UVVG	Report on the survey results. (30 pages, English + summary in 5 languages)	8	11	No	Due to the delay because of technical problems with the online tool (already solved), some of the info was not ready soon enough to be included in the report.

D3.1	TUGAB	Training and social marketing plan	4	7	yes	-
D3.2	CRES	Training courses for teachers: programmes, schedule and contents. (Electronic/paper, 30-50 pages)	9	14	No	Training courses for teachers are ongoing or planned for all partners countries, finishing on month 13 the first round.
D3.3	NOVA	Social marketing planning (Electronic, 10 pages. English + 5 languages)	8	8	yes	-
D3.4	NOVA	Social marketing platforms (Electronic, English at least with tutorials in other project languages)	9	11	N/A	The novanetwork platform is been adapted to the needs of the projects. Facebook pages are implemented.
D4.1	CRES	Teaching courses and internship plans. (Electronic, 10 pages, English + 5 languages)	7	7	yes	-
D6.1.	SOG	Project pamphlet (Electronic and printed, 4 pages, 30000 copies (5000 per language))	1	1	yes	-
D6.2	COMSAN	Information pamphlet (Electronic and printed, 4 pages, 30000 copies (5000 per language))	7	7	yes	Information pamphlet produced in English and 3 project languages. 2 versions ongoing will be uploaded to the website in month 11.
D6.3	ZIEL21	Project web site	4	1 st launch in September 2010 (M4)for testing 2 nd launch (new design) in February (M9) with new IEE logo in 6 languages basic information available	Yes, maintenance ongoing	Difficulties regarding the website had to be solved: <ul style="list-style-type: none"> ▪ implementation of 6 languages was a problem but could be solved ▪ maintenance of website is time consuming (6 languages) ▪ change of IEE logo was a major problem as the design had to be changed due to a new blue of the logo
D6.4	ZIEL21	Dissemination Plan (Electronic, 10 pages, English)	5	Draft	no	Delayed due to structural problems and management issues (regional)
D6.9	ZIEL21 + each workshop manager	Reports on/presentations from the International and national workshops (English + national language of each workshop)	6, + updates	10	no	Delayed due to structural problems and management issues (regional)

Progress regarding performance indicators

Here is a table with the assessment of the performance indicators listed in Annex I of the grant agreement.

Specific Objective(s)	Key Outputs	Result Indicators & target for success:	Result Indicators & target for success for the reporting period	Present achievement
1. to strengthen the schools capacity to support SCP, the Eco-design and Energy labelling Directives and other related Directives and Regulations	<ul style="list-style-type: none"> Survey execution One report on survey results The project strategy 20 training courses for teachers Lessons for students: programmes and contents (3-4 kinds of lesson) Social marketing plan Social marketing platforms 	<ul style="list-style-type: none"> Adequate data from the quantitative and qualitative point of view 8 Schools partner trained Training at 30 additional schools At least 250 teachers trained Increasing of the skills related to efficient EuP 1 deliverable on training courses 	<ul style="list-style-type: none"> Adequate data from the quantitative and qualitative point of view 8 Schools partner trained Training at 30 additional schools At least 250 teachers trained 1 deliverable on surveys analysis (D2.1) 1 deliverable on training and social marketing plan (D3.1) 1 deliverable on training courses (D3.2) 1 deliverable on social marketing planning (D3.3) Social marketing platforms (D3.4) 	<ul style="list-style-type: none"> 70% of questionnaires collected, 11 presentations for training courses produced, extra 11 documents (guidelines not foreseen in the project) 2 Schools partner trained, 1 School partner ongoing training, 5 Schools partner planned training (all ending in June) . Training at 2 additional schools finished, 26 schools already confirmed presence at planned courses. Other schools have been contacted. 24 teachers trained, 233 teachers already confirmed presence at planned courses. 1 deliverable ongoing on surveys analysis (D2.1) 1 deliverable presented (D3.1 training and social marketing plan) 1 deliverable ongoing on training courses (D 3.2) 1 deliverable on social marketing planning presented (D3.3) Social marketing platforms (D3.4), implementation of Facebook pages in 4 partners countries
2. to increase the knowledge, the motivations and the relationships of the operators of the EuP market (mainly the sellers and the installers);	<ul style="list-style-type: none"> 40 Training courses for sales personnel, installers and manufacturers and their associations School lessons for pupils 100 pupils 'internships' at market actor 	<ul style="list-style-type: none"> Training of at least 500 sellers Training of at least 150 installers Training of at least 100 manufacturers Training of at least 100 representatives of Chambers of commerce and associations Training of at least 	<ul style="list-style-type: none"> 1 deliverable on training courses (D4.1 Teaching courses and internship plans) - 	<ul style="list-style-type: none"> 1 deliverable presented (D4.1 Teaching courses and internship plans) Training of 80 students

	companies	45000 pupils <ul style="list-style-type: none"> • Training of at least 25 policy makers representatives • Increasing of the skills of the trained people • 1 report on the internships • 1 deliverable on training courses 		
3. to allow mutual understanding and consensus between the actors of the EuP market	<ul style="list-style-type: none"> • Workgroups activities in the 5 project areas (at least 4 meetings) • 2 international workshops • Social marketing platforms (see above). 	<ul style="list-style-type: none"> • Participation of at least 10 market actors of different categories • Participation of at least 110 representatives of the different European and National target groups 	-	-
4. to increase the active involvement of manufacturers, retailers, wholesalers, consumers, etc.	<ul style="list-style-type: none"> • Communication tools toward families • Monitoring tools of the communication toward families • Monitoring tools related to the sales of the energy efficient EuP • Monitoring tools related to the social marketing • Methods and results of the schools' communication activities toward families on the efficient Energy using Products • Methods and results of the social marketing of the energy efficient EuP • Methods and results obtained by the energy efficient EuP market actors • Recommendations for setting up and implementing an information and marketing campaign aimed at promoting the efficient Energy using Products 	<ul style="list-style-type: none"> • 50 schools involved • 150 shops involved • 100 installers involved • 100 manufacturers • 50.000 families – 150.000 consumers informed by the schools • 100.000-500.000 shops and installers customers sensitised • Thousands of consumers informed thank to the social marketing 	-	<ul style="list-style-type: none"> • Initial contacts with market actors
5. to increase the market share of efficient EuP	<ul style="list-style-type: none"> • Sales of efficient EuP at the shops • Efficient EuP installed 	<ul style="list-style-type: none"> • Increasing of at least 5% each year of market share of the efficient EuP (on the basis of the criteria defined 	-	-

		<p>during the WP2)</p> <ul style="list-style-type: none"> Increasing of at least 10% after the 2 years of the campaign 	-	
6. to share proposals for policy makers	<ul style="list-style-type: none"> Recommendations for policy makers 	<ul style="list-style-type: none"> Distributed to 27 education, commerce and environment Ministries Distributed to the regional authorities of the participant countries 	-	-
7. to guarantee the wide dissemination of the best practice and its adoption during and after the project.	<ul style="list-style-type: none"> 2 International workshops 10 national events At least 3 International cooperation agreements Articles (at least 20 during the project) 1 Project pamphlet 1 Information pamphlet on energy efficiency purchase criteria and energy and eco labels 1 Project web site 1 Dissemination Plan and 1 Exploitation plan 1 SHEEP fact sheet – how to do it? 1 Project brochure 	<ul style="list-style-type: none"> Participation of at least 110 representatives of different EU and National target groups 70-80 participants in each national event (700-800 in total) Agreement with 3 EU networks (e.g. the EGS one and the Chambers of commerce and or Eurocommerce, European Retail Round Table – ERRT, etc.) Information to the target groups at national level (e.g. 100 national, regional and provincial associations; 100 national, regional and provincial chambers of commerce, agencies; 20 stores chains, etc. Information to at least 100 target groups from at least other 10 EU countries (50 schools, 100 Chambers of commerce and associations, 50 agencies; 10 stores chains) 	<ul style="list-style-type: none"> 5 National events, 305 participants in total. 70-80 participants in each national event (350-400 in total for this period) Articles on local papers. 1 project pamphlet (D6.1, in all 5 project languages + English) 1 Information pamphlet on energy efficiency purchase criteria and energy and eco labels (D6.2, in 5 project languages + English) 1 Project web site (D6.3, in all project languages + English) 1 Dissemination Plan (D6.4) 1 report on presentations from national workshops (D6.9) 	<ul style="list-style-type: none"> 4 National events, (1 National event planned by June) 76 participants in media in each national event (305 participants in total) Articles on local papers. 1 project pamphlet (D6.1 in all 5 project languages + English) 1 Information pamphlet on energy efficiency purchase criteria and energy and eco labels (D6.2, in 3 project languages + English) 1 Project web site (D6.3, in all project languages + English) 1 Dissemination Plan (draft presented) 1 report on presentations from national workshops ongoing (D6.9) Contacts with EU projects: <ul style="list-style-type: none"> Euro TopTen (WWF Italy), Prometheus (CRACA srl) EGS (Liceo Scientifico Statale TRON – Schio - Italy)

4. Work plan for the next period

The main activities foreseen for the next reporting period (months 10-18) are related to:

- Finalisation of the collection of surveys, online and printed.
- Production of a report on the surveys results (D2.1)
- Finalisation of the Compendium of tools and resources for training/teaching courses (D2.2) and continuous updating.
- Organisation of training courses for teachers for the next school year (October-November 2011)
- Implementation of teaching courses for students and training courses for market actors.
- Organisation of the first internships-training on the job for students in collaboration with the market actors.
- Set up of the communication and marketing campaigns: schools toward families, students toward consumers, technical experts toward manufacturers and sales personnes toward consumers.
- Organisation of the working groups of EuP market actors.
- First International Workshop in Vicenza in November along with MM4.
- First National event in Greece along with MM3.
- Workshop in Lombardy region (Italy) "Netpoleis"
- Website maintenance.
- Facebook maintenance and further invitations especially students, youth organisations, stakeholders, politicians.

The main expected changes in the implementation of the activities in the next period are:

1. the project meeting (MM3) foreseen for month 12 (May 2011) in Italy will take place in Greece along with the First National event to encourage the participation of different stakeholders in the National Workshop at the end of May-beginning of June.
2. the project meeting (MM4), foreseen for month 17 will be consequently postponed to month 18 (November 2011) along with the First International workshop .

WP1 Project Management

Participant	Description of work	
1 - 19	MM3 in May-June 2011 in Greece instead of Italy. MM4 in month 18 (November 2011) in Vicenza along with the International workshop.	

WP2 – Surveys and Strategy

Participant	Description of work	Major Deviations / Corrections
1	We are going to collect an extra share of questionnaires to provide further information for the elaboration of the strategies.	-
2	We are going to collect an extra share of questionnaires to provide further information for the elaboration of the strategies.	-
3	Collection of extra share of questionnaires from Chambers of Commerce, National, Regional and Local Associations, Energy and Education Agencies, policy makers, installers, manufacturers, shops and other involved schools and their students and families.	-

4	Collection of surveys from energy agencies and schools. Finalisation of D2.2. Compendium of tools and resources for training/teaching courses	-
5	Collection of surveys from schools and families in Lombardy region.	-
6	After collecting all results of the questionnaires from all partners we will produce the report on the survey results (D2.1)	-
7-8-9	Finished activities for this WP.	-
10	Collection of surveys from manufacturers Collection of surveys from other stakeholders Survey monitoring in all partners countries	-
11	Gathering the remaining information about actors on EuP market in Bulgaria.	-
12	Finalisation of the collection of questionnaires Summary of all the questionnaires.	-
13	We encountered some difficulties in collecting the questionnaires from the manufacturers. Even after we called them the response rate was one questionnaire. So we decided to ask ECQ for help and we will continue with our efforts in order to collect more responses.	-
14	Other surveys will be translated and then available printed and digital.	-
15	Other surveys will be translated and then available printed and digital.	-
16	Further handing out of surveys to students and analysis. Other surveys will be translated and when available printed and made public digitally.	-
17	Finalisation of the upload of the answers received (through questionnaires) in order to finalise Task 2.2.	-
18	Finishing the collection of questionnaires (till the end of March) Uploading of the results.	-
19	Follow up in uploading answers from the questionnaires	-

WP3 – Strengthening the schools’ skills

Participant	Description of work	Major Deviations / Corrections
1	Organising training courses for teachers for the next school year (October-November 2011). The courses will be performed by teachers from Rossi school trained in the former courses by Sogesca team. The courses will be aimed to internal and external teachers from the region.	-
2	Implementation of the facebook page for the social marketing campaigns in Italy.	-
3	Organising a training event (4 hours) in Lombardy Region with the cooperation of Novamultimedia (Milan). NOVA have very good relationships with the Regional Authority for Schools which is available to support this training event in November. Finalisation of three training courses for teachers from 12 schools started in the last period. Organisation of further training courses for teachers in Provincia of Treviso (Commercial Institute "Martini" and Technical Institute "Plank"), Provincia of Verona (Technical Institute "Ferraris"), Province of Venice (Luzzatti-Gramsci Technical-commercial Institute). These schools will invite other schools (about 5 each one). Courses are foreseen for the next school year (October-November 2011). Supporting of the WP leader on technical and organisational issues. Support to Italian schools in the implementation of the social marketing campaign.	-
4	Activities are not foreseen for this partner in this specific WP.	-

5	Organisation of a training event on Lombardy region (Italy), due to the very good relationships with the Regional Authority for Schools which is available to support this training event in November. Support to schools in the implementation of the social marketing campaign.	-
6	We will organize training courses for teachers. The trainees will be split up in 4 groups of 12 / 13 persons each. Two groups will contain teachers from commercial high schools and the other two groups will come from technical high schools. Courses will be performed in March.	-
7	The teachers from Economic High school and the other involved schools will participate at the training sessions in March.	-
8	We will participate in the training courses for teachers. Courses will be performed in March.	-
9	During the first decade of March we will participate as trainers in the training courses for teachers. After the courses are finalized, we will be involved in testing the participants.	-
10	Support to PMET in the school training. Organisation of social marketing campaign with the support of all partners in BG.	-
11	Feedback and analyses from schools for teachers training	-
12	Finishing the planned and organised teacher training courses; Using the teaching materials/ presentations in the courses; All the PMET's personnel will be trained in March.	-
13	Activities are not foreseen for this partner in this specific WP.	-
14	Teachers' training in June (invitation to other schools) Special seminars at GG	-
15	GG: Teachers' training in June (invitation to other schools) Preparing material for ready to use lessons for teachers	-
16	Teachers' training in June (invitation to other schools) Students training ongoing and special practical days at FOSBOS in June.	-
17	Finalisation of the translation of the training materials into Greek. The "training the teachers" course for Greece has been scheduled for the period 11 to 15 of April 2011. Continuation of the collaboration with Novamultimedia for organising the social marketing campaign. Finalisation of D3.2 (Training courses for teachers: programmes and contents)	-
18	Activities are not foreseen for this partner in this specific WP.	-
19	Contribution to the organization of the training the teachers and participation in training the teachers courses during April 2011	-

WP4 – Teaching and training activities for other target groups

Participant	Description of work	Major Deviations / Corrections
1	Organization for teaching courses for students. Feedback and analyses from schools for students training Participation in training activities.	
2	Organization for teaching courses for students. Feedback and analyses from schools for students teaching courses. Participation in training activities.	
3	Technical inputs for training courses Students tutoring for training courses and internships. Training courses for other target groups will be organised and carried out. The first training course for Chambers of Commerce and Associations personnel will be held on 29/05/11.	

4	We will translate and adapt the training material for the other target groups.	
5	Activities are not foreseen for this partner in this specific WP.	
6	We will translate and adapt the training material for the other target groups. We will organize the teaching and training activities for the other target groups. We will find and contact the participants for our courses	
7	We will translate the course materials. We will organise the training in our schools' region.	
8	We will translate and adapt the training material. We will organize the teaching, training and testing activities for the other target groups. We will find and contact the participants for our courses.	
9	We will be involved in the process of teaching and testing of the market operators and students.	
10	Support in the organisation of the training activities with the other target groups. Preparation of Bulgarian teaching and internship scheduling. Organisation of social marketing campaign with the support of all partners in BG.	
11	Organization for training courses for students. Feedback and analyses from schools for students training. Participation of training activities.	
12	Completing the training courses for 400 students of PMET; Starting and finishing of teaching courses for students at 5 other schools in the region; Training courses for other target groups will be organised and carried out (for sales personnel, for installers and manufacturers, for Chambers of commerce and Associations)	-
13	The activities will concern active involvement of the identified Chambers of Commerce, associations and other participants in the training courses.	
14	Recruitment of target group for training Students training ongoing and special practical days at FOSBOS in June.	
15	Recruitment of target group for training Students training ongoing	
16	Training of students at the "fpA"-Tag (vocational training day for 11 th grade students at FOSBOS) Development of a training scheme for the students and the classes Recruitment of target groups for training.	
17	Finalisation of the organisation of the training courses foreseen for the various market operators (sales personnel, installers, manufacturers, representatives of associations & chambers of commerce, policymakers' representatives) and implementation of some of these courses through the participation of CRES' experts as lecturers in the training activities.	-
18	Involvement of other Chambers of Commerce and Associations in the training courses.	
19	Teaching courses for students will be carried out at school With a final test will evaluate the effectiveness and with a questionnaire will receive suggestions for improvement Graduand students will participate in internships and will provide short reports.	

WP5 Information and marketing campaigns

Participant	Description of work	Major Deviations / Corrections
1	Implementation of the activities of communication of schools toward families Involvement of pupils and teachers in the social marketing through facebook, and NOVA platform.	-
2	Implementation of the activities of communication of schools toward families Involvement of pupils and teachers in the social marketing through facebook, and NOVA platform.	-
3	As WP leaders, we will coordinate and give technical support to all partners for the information and marketing campaigns: -Schools towards families (including the use of pamphlet produced in WP6) -Pupils toward consumers, using novanetwork platform after training courses. -Technical experts toward manufacturers, using the results of questionnaires of WP2, providing training courses. -Sales personnel and installers toward consumers (including the use of pamphlet produced in WP6 and internships of students Working groups of EuP market actors toward policy makers. (organising of regional working groups will be proposed to partners)	-
4	Support in the communication of pupils towards consumers.	-
5	Nova will take care of the implementation of the activities of social marketing and will constantly monitoring the correct progress. Whenever will be identified more efficient channel Nova will seek to provide information material to the partners. Nova will send news letters to schools and to all its contacts and take care of a massive information on SHEEP in Lombardy (Italy).	-
6	We will participate in the activities concerning the awareness of target groups and key actors through the information and marketing campaigns in order to increase the sales of the efficient EuPs.	-
7	We and our partners will involve 10 schools and 10 000 families. We will monitor communication tools toward families. We will distribute questionnaires in order to realise school communication toward families.	-
8	We will participate in the activities concerning the awareness of students and families through the information and marketing campaigns in order to increase the sales of the efficient EuPs. We will involve our students in the social marketing.	-
9	We will participate in the process of optimisation of the communication tool for pupils and their families.	-
10	Support to the schools in the communication toward families	-
11	Participation in marketing campaign	-
12	School communication towards families- using the pamphlet on energy produced in WP6; assigning exercises to pupils allowing the involvement of their parents, etc. Involvement of pupils in the social marketing- using social networks students will share information and experience with their community;	-
13	The activities will concern support to the sellers in communication toward consumers for more energy efficient choices. CCIV will make agreements with sellers and installers in order to monitor the progress and results of the campaign. CCIV will be Leader of Bulgarian activities.	-
14	At the Gymnasium Gröbenzell a special course will develop the German marketing campaign. At the Environmental Fair in Germering the topic of the Z21 stand will be EuP;	-

	<p>a presentation is scheduled on energy saving, energy efficiency, labels and EuPs (March 2011)</p> <p>At the Educational Fair (June 2011) EuPs, Energy Efficiency etc. are main topic at the Z21 stand.</p> <p>On the Energy Fair in Fürstenfeldbruck a stand is available for marketing EuPs; will be organised by students for the younger target group (Sept. 2011)</p>	
15	<p>Participation on the Energy Fair in Fürstenfeldbruck a stand is available for marketing EuPs; will be organised by students for the younger target group (Sept. 2011).</p> <p>Realization of the actions organized by the P-Seminar (S. Heublein) in July 2011</p> <p>Developing a new P-Seminar by S. Grünauer topic: marketing strategies for energy efficient products by means of Web design and graphic design (starting in September 2011)</p>	
16	<p>Participation on the Environmental Fairs in Germering the topic of the Z21 stand will be EuP; a presentation is scheduled on energy saving, energy efficiency, labels and EuPs (March 2011)</p> <p>At the Educational Fair (June 2011) EuPs, Energy Efficiency etc. are main topic at the Z21 stand</p> <p>On the Energy Fair in Fürstenfeldbruck a stand is available for marketing EuPs; will be organised by students for the younger target group (Sept. 2011)</p>	
17	<p>Start working on the tasks foreseen in this WP as regards the various information and marketing campaigns included herein.</p> <p>Support to the schools in the communication towards families.</p>	
18	Support to the communication campaigns.	
19	<p>Exercises will be assigned to pupils allowing the involvement of their parents and siblings.</p> <p>By using some web platforms the pupils will share information, their experience and the communication tools with their community</p>	

WP6 – Communication & Dissemination

Participant	Description of work	Major Deviations / Corrections
1	<p>Organisation of the First International Workshop in Vicenza in November along with MM4.</p> <p>Presentation for the First International Workshop.</p> <p>Dissemination activities in the school page.</p>	-
2	<p>Creation of the Italian project facebook page with the most recent activities.</p> <p>Facebook maintenance for the Italian account (and further invitations especially students, youth organisations, stakeholders, politicians)</p> <p>Presentation for the First International Workshop.</p>	-
3	<p>Contribution to the technical contents of the First International Workshop in Vicenza.</p> <p>Presentation for the First International Workshop.</p> <p>Presentation for the "Netpoleis" workshop in collaboration with Nova.</p> <p>Newspaper articles in the local newspaper about project progress.</p> <p>Communication towards EU countries: Contacts with stakeholders for the cooperation agreements signing (E.g. some members of the Enterprise Europe Network, Unioncamere del Veneto).</p>	-
4	<p>We will promote activities with the schools of our district and we will contact the local industries association – which represents the local industries and farmers – to propose the activities of Sheep and socialize the projects with others stakeholders.</p>	-

	Participation in the First International Workshop in Vicenza. Website updates in Italian language.	
5	We plan to introduce at least one workshop presentation of SHEEP in the festival organized by the United Nations International Network "netpoleis" in November, where Nova and Sogesca are members in Lombardy Promotion of SHEEP in the new network of schools is called structuring "schoolnetpoleis" Novamultimedia as an expert in communication and dissemination who will give advice and support where necessary and required activities of this WP. Participation at the International workshop in November 2011 in Vicenza.	-
6	We are going to translate final version of the Information Pamphlet. Dissemination of our activities through our Facebook page.	-
7	We shall disseminate all future activities. We shall participate to all the international events. We will carry out other dissemination activities in order to perform the required tasks. We will make a collection of articles about energy efficiency that we will promote in schools.	-
8	We will the translate final version of the Information Pamphlet and we will disseminate our activities through our Facebook page .	-
9	We will participate in the preparations for the first international workshop.	-
10	Publications concerning the project events and progress. Support to the organisation of the Bulgarian events for 2011 Attending international events organised by the project partnership Production of dissemination materials – translation and formatting	-
11	Participation in all national events	-
12	Future Dissemination activities :contacts with other projects and possible future partners when possible; Newspaper articles in the local newspaper about project progress; Renewing the facebook fan page concerning the activities of the project; Regular messages/info on energy efficiency on the school information board;	-
13	The activities will concern printing of dissemination materials.	-
14	Future Dissemination activities: Presentation to the District of Potsdam-Mittelmark (30/03/11) Presentation to the District of Emmendingen (18/04/11) Presentation to the District of Fürstenfeldbruck (politicians) Website maintenance Facebook maintenance (and further invitations especially students, youth organisations, stakeholders, politicians) Finalisation of D6.4 Dissemination plan and updatings Contact to ANU (Arbeitsgemeinschaft Umweltbildung - German Organisation for Environmental Education)	-
15	Future Dissemination activities P-Seminar (S. Heublein): Dissemination of actions on school website, Facebook and YouTube, links to ZIEL21-Homepage etc.	-
16	Facebook maintenance (and further invitations especially students, youth organisations, stakeholders, politicians)	-
17	The 1 st national event is planned to be organised (with the active participation of CRES experts) at the end of May – beginning of June 2011. Printing of the project information pamphlet (D6.2). Contribution to the project web-site maintenance (Greek language) Continuation of contacts with other projects and possible future partners.	-
19	Participation in the first national event with one or two representatives.	-

Appendices to the Technical Progress Report

Table 1: First list of submitted deliverables since starting date

Del. N°	WP N°	Deliverable name	Month of completion	Submission with report	Uploaded at website?
D2.1	2	Report on the survey results. (30 pages, English + summary in 5 languages)	11	-	No
D3.1	3	Training and social marketing plan	7	PR1	yes
D3.2	3	Training courses for teachers: programmes, schedule and contents. (Electronic/paper, 30-50 pages)	14	Draft versions of training and extra material with PR1	No
D3.3	3	Social marketing planning (Electronic, 10 pages. English + 5 languages)	8	PR1	yes
D3.4	3	Social marketing platforms (Electronic, English at least with tutorials in other project languages)	11	-	N/A
D4.1	4	Teaching courses and internship plans. (Electronic, 10 pages, English + 5 languages)	7	PR1	yes
D6.1.	6	Project pamphlet (Electronic and printed, 4 pages, 30000 copies (5000 per language))	1	PR1	yes
D6.2	6	Information pamphlet (Electronic and printed, 4 pages, 30000 copies (5000 per language))	7	PR1	yes
D6.3	6	Project web site	1 st launch in September 2010 (M4) for testing 2 nd launch (new design) in February (M9) with new IEE logo in 6 languages	PR1	yes, maintenance ongoing
D6.4	6	Dissemination Plan (Electronic, 10 pages, English)	Draft	PR1, draft version	no
D6.9	6	Reports on/presentations from the International and national workshops (English + national language of each workshop)	10	-	no

Table 2: First/updated indicative state of advancement of hours spent (in %) since starting date per partner and per work package

WP	Actual/ Planned	Total	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
WP1	Actual Planned	30% 30%	30 30	30 30	35 30	28 30	41 30	28 30	28 30	30 30	13 30	35 30	28 30	14 30	30 30	35 30	35 30	65 30	26 30	29 30	16 30
WP2	Actual Planned	73% 100%	85 100	85 100	85 100	70 100	100 -	83 100	100 100	100 100	28 100	55 100	90 100	41 100	100 100	45 100	45 100	27 100	75 100	25 100	80 100
WP3	Actual Planned	57% 100%	90 100	90 100	80 100	0 -	96 100	74 100	60 100	61 100	33 100	28 100	66 100	44 100	0 -	40 100	40 100	4 100	49 100	0 -	60 100
WP4	Actual Planned	8% 10%	10 10	10 10	15 10	0 -	0 -	0 0	0 0	0 0	6 0	14 0	0 0	10 0	30 10	30 20	5 5	5 5	5 5	13 0	0 0
WP5	Actual Planned	2% 0%	0 0	0 0	5 0	0 0	9 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	10 0	15 0	0 0	0 0	0 0	0 0
WP6	Actual Planned	22% 25%	15 25	30 25	40 25	40 25	11 25	10 25	11 25	11 25	16 25	10 25	10 25	70 25	20 25	20 25	20 25	23 25	16 25	29 25	20 25
WP7	Actual Planned	10% 10%	10 10	-	10 10	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
total		29%	33	41	30	34	30	34	27	27	15	24	36	24	32	24	56	12	27	12	29

As you can see, in a few cases the effort for activities was higher than expected and is in part balanced by cases in which it was slightly lower. The only partners which have an achievement below the media have set up an strategy to finalise the activities as explained in points 3 and 4 during the next period.

Table 3: Updated list of main persons in charge of the action

The changes that occurred in the list of persons working on the project are the following:

Participant N°	Participant Short name	Family name, first name	Telephone N°	Fax N°	E-mail	Date of Change	Justification
1	ROSSI	GAGGINO, LORENZO	0444 500566	0444 501808	dirigente@itisrossi.vi.it	01/09/2010	Management and technical activities. Mr. Lorenzo Gaggino is the new Principal of Rossi Institute who substitutes Mr. Zen
1	ROSSI	BORTOLOTTO, FRANCESCO	0444 500566	0444 501808	bortolotto.francesco@alice.it	01/06/2010	technical activities
1	ROSSI	VALLESELLA, GINO	0444 500566	0444 501808	Info@itisrossi.vi.it	01/06/2010	technical activities
1	ROSSI	BRESSAN CHIARA	0444 500566	0444 501808	Cbressan@itisrossi.vi.it	01/06/2010	technical activities
1	ROSSI	ZOGLI ENRICO	0444 500566	0444 501808	Ezogli@itisrossi.vi.it	01/06/2010	technical activities
1	ROSSI	SERBO GIANLUCA	0444 500566	0444 501808	Gserbo@itisrossi.vi.it	01/06/2010	technical activities
1	ROSSI	CAVEGGION SILVANO	0444 500566	0444 501808	Scaveggion@itisrossi.vi.it	01/06/2010	technical activities
1	ROSSI	DEVETTA, MARCO	0444 500566	0444 501808	mdevetta@itisrossi.vi.it	01/06/2010	Subcontractor foreseen for supporting the project management
3	SOGESCA	FRANCO, GIOVANNI	+39 0498592143	+39 0498988470	g.franco@sogesca.it	01/06/2010	technical activities
3	SOGESCA	FRANCO, CAMILLO	+39 0498592143	+39 0498988470	c.franco@sogesca.it	01/06/2010	technical activities.
3	SOGESCA	GIORIO, MARCO	+39 0498592143	+39 0498988470	m.giorio@sogesca.it	01/01/2011	technical activities.
3	SOGESCA	SELVA, ROMANO	+39 0498592143	+39 0498988470	r.selva@sogesca.it	01/07/2010	technical activities.
3	SOGESCA	RODIGHIERO, ANDREA	+39 0498592143	+39 0498988470	a.rodighiero@sogesc a.it	01/07/2010	technical activities.
4	COMSAN	Palma, Marco	0445649510	0445649513	Marco.palma@comune.santorso.vi.it	01/06/10	
5	NOVA	Fontanesi, Luigi			fontanesi@sb2.it	December 2010	installation and translation of the social marketing platform
6	UVVG	Adela Cristea	0723511459		adela.cristea@ascen tgroup.ro	01.06.2010	The previous person had a very busy schedule with other projects, we replace him with another member of the University.
6	UVVG	Adina Cohut	0741905490		adinacohut@yahoo.com	01.06.2010	The previous person had a very busy schedule with other, we replace him with another member of the University.
7	CEA	LIVIA STELIANA CONDEA	0040/O7715 90375	-	luminita.condea@gmail.com	01.06.2010	Has worked in a similar project (EGS)

Participant N°	Participant Short name	Family name, first name	Telephone N°	Fax N°	E-mail	Date of Change	Justification
9	Excelsior	Gancea Oana	0040 726705284		oana.gancea@yahoo.com	01.06.2010	The previous person is in child raise vacation
9	Excelsior	Hac Paul	0040 724270186		paul_hac@yahoo.com	01.06.2010	The previous person is no longer an active member of the NGO and has to be replaced
11	TUGAB	Nenova, Zvezdica	+359 66 827 578	+359 (0)66 801 155	z_nenova@tugab.bg	August 2010	new expert joining the team.
12	PMET	Tomev Ivan	+35967533 252	+3596753325 2	iv.tom@abv.bg	1.12.2010	Expert. Supporting the management and the organization of work
12	PMET	Mehmedova Zehtie	+35967533 255	+3596753325 5	zehtie@abv.bg	1.12.2010	Project Assistant Technical support
12	PMET	Nedkova Rayna	+35967533 253	+3596753325 5	R.Nedkova@abv.bg	1.12.2010	Project Assistant Accountancy support
12	PMET	Rangelovailieva Iva	+35967533 255	+3596753325 5	rangelovailievaiva@gmail.com	1.12.2010	Project Assistant Language and teaching support
13	CCIV	Philipova, Iliana	+359 92 660271	+359 92 626308	philipova.iliana@gmail.com	04.10.2010	Ms. Daniela Tsolova was replaced by Ms. Iliana Philipova because of resignation
13	CCIV	Savcheva, Velina	+359 92 660271	+359 92 626308	cci-vr@online.bg	07.12.2010	Ms. Maya Milova was replaced by Ms. Velina Savcheva because of maternity leave
14	Z21	Rauscher, Ingrid	++49-8141- 519225	++49-8141- 519770	rauscher@ziel21.de	with project start	for regional coordination
14	Z21	Winter, Dr. Maiken	++49-8141- 519225	++49-8141- 519770	winter@ziel21.de	December, 2010	for training and project strategies
15	GG	Grünauer, Sabrina	08142- 579536 (GG)	08142- 5795388 (GG)	sekretariat@gymnasiumgroebenze ll.de		necessary for future work
15	GG	Dörner, Melitta	08142- 579536 (GG)	08142- 5795388 (GG)	sekretariat@gymnasiumgroebenze ll.de		necessary for future work
15	GG	Nörpel, Thomas	08142- 579536 (GG)	08142- 5795388 (GG)	sekretariat@gymnasiumgroebenze ll.de		necessary for future work
15	GG	Mareis, Iris	08142- 579536 (GG)	08142- 5795388 (GG)	sekretariat@gymnasiumgroebenze ll.de		necessary for future work
15	GG	Terzi, Ümit	08142- 579536 (GG)	08142- 5795388 (GG)	sekretariat@gymnasiumgroebenze ll.de		necessary for future work
15	GG	Roßmann, Irmgard	08142- 579536 (GG)	08142- 5795388 (GG)	sekretariat@gymnasiumgroebenze ll.de		necessary for future work
16	FOSBOS	Meier, Reinhilde	08141- 53487200	08141- 53487299	Reinhilde.Meier@fosbos-ffb.de	01.06.10	
16	FOSBOS	Albrecht, Michael	08141- 53487200	08141- 53487299	Michael.Albrecht@fosbos-ffb.de		
16	FOSBOS	Angelbauer, Elisabeth	08141- 53487200	08141- 53487299	Elisabeth.Angelbauer@fosbos-ffb.de		

Participant N°	Participant Short name	Family name, first name	Telephone N°	Fax N°	E-mail	Date of Change	Justification
16	FOSBOS	Braunschweig, Ines	08141-53487200	08141-53487299	Ines.Braunschweig@fosbos-ffb.de		
16	FOSBOS	Buusch, Evelin	08141-53487200	08141-53487299	Evelin.Buusch@fosbos-ffb.de		
16	FOSBOS	Wohlfart, Alexander	08141-53487200	08141-53487299	Alexander.Wohlfart@fosbos-ffb.de		
16	FOSBOS	Wolf, Christian	08141-53487200	08141-53487299	Christian.Wolf@fosbos-ffb.de		
17	CRES	Mavrou, Eftychia	+30 210 6603295	+30 210 6603301	emavrou@cres.gr	1/6/2010	Newcomer to the staff of CRES Training Department (involved on behalf of CRES in the SHEEP Project)

Table 4: List of stakeholders accompanied by partners of SHEEP project

In this table are summarised the most important stakeholders (Schools, Associations, Chambers of Commerce, Agencies, manufacturers, policy makers, shops/stores, EU projects) contacted as the result of the different activities (surveys, courses, communication, future actions) and the progress of the work with them.

Partner N°	Stakeholders	Activities	Progress
1	Istituto d'istruzione Superiore "Martini" Schio- Vicenza	Participation in teachers training activities at ROSSI	Agreement about to be signed
1	Istituto Tecnico Commerciale Martini - Castelfranco Veneto-Treviso	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participate into Italian Workshops, internships for students.	Questionnaires online 100-120 families filled Teachers training courses planned.
2	Istituto di Istruzione Superiore "E. De Amicis" Rovigo	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participation into Italian Workshops.	Surveys filled, teachers training courses started.
2	Istituto Tecnico Commerciale e per Geometri Statale "L. Einaudi" Bassano del Grappa- Vicenza	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participation into Italian Workshops.	Surveys filled, teachers training courses started.
3	Istituto Tecnico Industriale Statale "G. Ferraris" - Verona	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participation into Italian Workshops.	Agreement about to be signed
3	Istituto Tecnico Severi - Padova	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participation into Italian Workshops.	Surveys filled, teachers training courses started.
3	Istituto Tecnico Industriale Statale Max Planck - Lancenigo di Villorba - Treviso	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participation into Italian Workshops.	Agreement about to be signed
3	Istituto di Istruzione Superiore "L. Luzzatti" - Venezia	Signing of agreement to organise and participate in courses for teachers and students, fill in questionnaires, participation into Italian Workshops.	Contacts for agreement
3	CECED Italia AIRES Italia (big stores association) member of Federdistribuzione - Eurocommerce Chambers of Commerce of Veneto RENAEL (energy agency network) + single energy agencies which aren't in the network (Vicenza, Mantova) ISPRA (national environmental agency - coordinator of national education network)	Market actors contacted by Sogesca for participating and getting involved in the national event, questionnaires, and future marketing campaigns	Questionnaires submitted. Keep in touch and get involved in the future activities of the project

	ARPAV (regional environmental protection agency) Commerce association of Veneto Region Regional Industrial Association Local Industrial associations Handicraft regional and local associations Veneto Region energy unit Assotermica (national industrial association of heating plants) COAER (National Association of manufacturers of air conditioning systems)		
3	Euro TopTen (WWF Italy) Prometheus (CRACA srl) EGS (Liceo Scientifico Statale TRON – Schio - Italy)	EU Projects contacted	Signing of agreement with EGS project as foreseen in their activities. Sharing of material for future dissemination campaigns.
6	SC Flanco Retail SA	Participating and getting involved in the national event, questionnaire for shops	Keep in touch and get involved in the future activities of the project
6	SC Seligroup Srl	Filling in the questionnaire for shops	Keep in touch and get involved in the future activities of the project
7	“Elena Ghiba Birta” National College Arad	The representative of the organisation, the pupils and the members of their families fill in the questionnaires.	They were informed about the project and its objectives.
7	“Dimitrie Tichindeal” Pedagogical High school Arad	The representative of the organisation, the pupils and the members of their families fill in the questionnaires.	They were informed about the project and its objectives.
7	No.1 Private High School Arad	The representative of the organisation, the pupils and the members of their families fill in the questionnaires.	They were informed about the project and its objectives.
7	“Mihai Viteazul” High school Ineu	The representative of the organisation, the pupils and the members of their families fill in the questionnaires.	They were informed about the project and its objectives.
8	Grupul Școlar Industrial „Iuliu Maniu”	Fill in the questionnaires Participate in the national event	Stay in touch and participate in the following activities
8	Liceul Teoretic “A. M. Guttenbrunn”	Fill in the questionnaires Participate in the national event	Stay in touch and participate in the following activities
8	Grupul Școlar “Sever Bocu”	Fill in the questionnaires Participate in the national event	Stay in touch and participate in the following activities
8	Grupul Școlar Industrial de Transporturi Căi Ferate	Fill in the questionnaires Participate in the national event	Stay in touch and participate in the following activities
8	Colegiul Tehnic de Construcții și Protecția Mediului	Fill in the questionnaires Participate in the national event	Stay in touch and participate in the following activities
9	Arad County Council	Survey and National Event	Accomplished activities
9	Environmental Protection Agency Arad	Survey and National Event	Accomplished activities
9	Arad County School Inspectorate	Survey and National Event	Accomplished activities

9	Romanian Waters National Administration	Survey and National Event	Accomplished activities
9	Ministry of Environment and Forests	Survey and National Event	Accomplished activities
9	Mures Floodplain Natural Park	Survey and National Event	Accomplished activities
9	Around Life NGO Sebis	Survey and National Event	Accomplished activities
9	Drept Association Arad	Survey and National Event	Accomplished activities
9	Explorer Arad NGO	Survey and National Event	Accomplished activities
9	SC Hach Lange SRL	Survey and National Event	Accomplished activities
9	Zonal Ecological Centre NGO Arad	Survey and National Event	Accomplished activities
9	Speowest NGO Arad	Survey and National Event	Accomplished activities
9	National Council of Medium and Small Enterprises	Survey and National Event	Accomplished activities
9	ATM Recycling Systems	Survey and National Event	Accomplished activities
9	Iridex Group Plastic	Survey and National Event	Accomplished activities
9	ChemTech Consulting GmbH	Survey and National Event	Accomplished activities
9	Tehnix SRL	Survey and National Event	Accomplished activities
9	Remat MG	Survey and National Event	Accomplished activities
9	FRIMM Vest	Survey and National Event	Accomplished activities
12	Vocational School of Tourism "Pencho Semov", Gabrovo	120 surveys Communication and contact for future and current teachers and students' courses	Completed Current
12	Vocational School of Transport and Mechanical Engineering, village of Gradnitsa	100 surveys Communication and contact for future and current teachers and students' courses	Completed Current
12	Vocational School of Mechanization of Agriculture, "Marin Popov", Sevlievo	100 surveys Communication and contact for future and current teachers and students' courses	Completed Current
12	Vocational School of Ceramics and furniture, Sevlievo	60 surveys Communication and contact for future and current teachers and students' courses	Completed Current

12	"Vasil Levski" Secondary School, Sevlievo	60 surveys Communication and contact for future and current teachers and students' courses	Completed Current
14	District Mayor	Speech at National Conference	Contact ongoing,
14	Energy Representative of District	Communication	Contact ongoing
14	School Representative of District	Communication	Contact started but very promising
14	Head of Chamber of Electricians of Region	Speech at National Conference	Contact started
14	Principals Board (District)	Communication, Support	Contact started
14	Craftsmen in the region	Communication, Support	Contact started
14	Politicians	Communication	Contact ongoing
14	Press (regional)	Communication, Support	Contact started and is ongoing
14	Suppliers of EuP	Start of Communication	very difficult but started